

WHS Lady Falcons Basketball
Booster Club Board Meeting

October 24, 2007

Board Members Present:

Scott Bullock - WHS Varsity Coach, Greg Chapman - 7th Grade Representative, Mark Low - 8th Grade Representative, Laura Frost - Treasurer, Victor Frost - PSTL Director, Doug Hale - President, Kathy Hale - Spirit Pack Representative, Kathleen Gilkey - 9th Grade Representative, Patti Gable - 6th Grade Representative, Cindy McComb - Secretary

General Business:

The meeting was called to order at 7:05pm by the Board President, Doug Hale and introductions were made. Doug reviewed the Club's Mission Statement and noted that as volunteers our job is to promote the program and support the High School coaches.

Doug also noted that the position of VP - Fundraising is open and needs to be filled as soon as possible; we also need someone for VP of Events and PR.

Action Item: Scott/Doug will contact Leo Hokanson regarding the VP - Fundraising/Game Program Coordinator, as she has shown some interest.

Finances/Fundraising:

A treasury report was given by Laura Frost. She reported a balance of \$9,700 as of October 9. She also noted that some Select fees have not yet been received and that we are expecting a total of \$12,000 from Select fees.

As in past years, our main fundraiser will be the selling of ads for the game programs. Last year we brought in a total of \$6,000 selling ads, which was down from the year before. Scott, however, noted that we are not doing this to make a profit but just need to generate enough funds to pay our expenses and carry forward something for the next year. It was noted that fundraising is not popular; we need to decide what we need to purchase and set a reasonable goal.

The ad form is on the team website, <http://www.whsladyfalcons.com>. It will not be mandatory; however we will ask each HS player as well as each Select player to sell one ad for the program.

Action Item: Scott/Doug will send email to each player, both HS and Select encouraging ad sales. Suggested contacts could be dentists, insurance salesmen, etc.

The cost of a business card size ad (1/8 page) will be \$100. This is up from \$85 last year. The cost for larger ads will remain the same as last year. The price of each ad is shown on the ad form. Player ads will be \$35 this year, up from \$25 last year. These are ads placed by the players' families.

We will contact all of our sponsors from last year, and ask them to again purchase an ad for our game programs. Laura has a list of sponsors and who solicited ads from whom, so that we aren't duplicating our efforts when trying to sell ads. December 1 is the deadline for selling ads (for publication in the first program).

We discussed selling the programs this year at a cost of \$1 - \$2 each; we will also print fewer this year as we had too many extras last year.

It was decided that at the last Board meeting this season, we will discuss new options for fundraising for next year.

We briefly discussed the work in process to obtain 501(c)(3) status. Ramesh Singh, parent of a Select player, has offered his time to complete this process. He still needs some paperwork as follows:

- Program description – can use Mission Statement
- By-Laws
- Financials from the last 4 years

Action Item: Scott will check in storage for this information and get to Ramesh

We are currently registered in the State of Washington as a non-profit organization. One of the benefits of registering as a 501(c)(3) organization is that we won't have to pay sales tax. We will also be eligible to receive tax-deductible contributions in accordance with the IRS.

Youth Program:

We discussed the Select program regarding tryouts, collecting team fees, tournament selections, etc. as follows:

Tryouts - Tryouts have been completed and the teams are practicing. There will not be a fifth grade team this year due to low turnout.

Team Parents - Booster Reps - There is a parent representative for each team; they should contact Victor or Doug with any questions or concerns regarding their teams.

Collecting Payments - Payments are almost complete; scholarships are available for any player who can't afford to pay.

Tournaments - Each Select team can choose three tournaments; the costs for three tournaments each will be covered. There are five or six local tournaments to choose from.

Uniform Distribution - All teams have received their uniforms except for the 6th grade team. They will receive their uniforms soon. Select uniforms were new last year; expected to last a minimum of three years.

WSP Requirements - Completed WSP forms (background checks) are required for any person working with children; Victor is handling this. Once he receives a PIN from the WSP he can do the research himself.

Coaching Shirts - The Board approved the purchase of new shirts (a practice shirt and a game shirt) for each of the Select coaches and the HS coaches. Total should be approximately \$1,000. Scott will coordinate the ordering/purchasing through Kathy Gilbert at Believe It Sports in Woodinville.

Spirit Packs - Select Teams – Kathy Hale will coordinate the order/purchase of Spirit Pack selections (i.e., shorts, sweats, etc.) with each of the Select teams with the help of the Parent Reps. The items will be ordered from Believe It Sports; Kathy Gilbert is the contact. Kathy Hale will bring a sample of items that are available this year to one of each of the Select practices, on either Oct. 29 or Nov. 1, along with order forms.

Team Pictures – We discussed team photos for the Select teams; i.e., do parents want them, do we need a professional photographer, etc.

Action Item: Patti Gable will check with a parent on the 6th grade team who may be able to take the photos.

We also discussed having the HS Varsity players participate in the “buddy” program again this year, where each Varsity player is matched with a Select team player, probably only girls on the 6h grade team.

Events/PR:

We discussed upcoming events as follows:

High School Jamboree - The Jamboree will be held on Saturday, Nov. 24 at WHS. The teams participating are Skyline, Monroe and Bellevue. We will charge a \$3 admission fee for adults; children 12 and under will be free.

Varsity & JV Team Pictures - Team and individual pictures will be taken at WHS on Sunday, Nov. 18.

Falcon Tip-Off - We have done this in past years; Scott will talk to HS players and Select Team Reps will check with their teams to see if they want to participate this year; likely date would be Friday, Nov. 16.

Holiday Tournament -High School Team - The team will not be traveling to a holiday tournament this year, however Scott has scheduled three games to be played at WHS on Dec. 27th, 28th and 29th. Falcons will be playing Liberty, Beamer and South Kitsap. We briefly discussed some sort of team bonding event during this time; we will continue discussion at next meeting.

Australian Team - The team from Australia will again be visiting WHS on Jan 2; families will be needed to host players for 1 - 2 days; will discuss details at a later meeting

Spirit Packs - HS Girls - We did not discuss this.

Miscellaneous:

High school tryouts begin on Monday, Nov. 12.

The next Board meeting will be held on Wednesday, Nov. 14 at the Hollywood Hills Elementary school library at 7:00pm.

The meeting was adjourned at 8:20pm.